

## **February 8, 2022**

Town Chair Brad Anderson called the regular Town Board meeting to order at 6:35 p.m. on Tuesday, February 8, 2022. The meeting was held in the Frankfort Town Hall and on Zoom.

Chair Anderson and Board Supervisors Richard McDermott, Curt Stine, Donna Juleff and Josh Manor and Town Clerk Maureen Manore were present in the Town Hall.

Attending remotely were Plan Commission Chair Don Gisch and Deb Fischer.

### **Minutes: Caucus 1-11-2022/Town Board 1-11-2022**

The draft minutes from the January 11<sup>th</sup> Caucus and the Town Board meeting stood as submitted.

### **Financial Report**

The Bank Account Reconciliation was not available. Due to the early date of the Board meeting the bank statement has not been received yet. The Board reviewed the expenses on the spreadsheet provided.

### **Citizens' Concerns**

No concerns were announced.

### **Report on Other Meetings Attended**

No other meeting were attended.

### **Plan Commission Report**

Plan Commission Chair Don Gisch reported on the Plan Commission meeting held on January 18<sup>th</sup>. The majority of the Farmland Preservation language was removed from the draft. The next step the Plan Commission is taking is to compare the permitted, accessory and conditional uses in the three districts to check for discrepancies and improvements. A section on sub-divisions is also being considered.

### **Cemetery Report**

Deb Fisher reported on a discrepancy with the Frankfort Little Plum Cemetery lot lines and possible solutions. One of the corner sections was never formally deeded to the Town of Frankfort. The Board discussed quit claim deeds and adverse possession. Supervisor Stine will look into the adverse possession avenue.

### **Road Reports**

A notice was received from Pepin County Highway Commissioner Chris Bates stating that they will no longer be using the Town Garage.

## **Memorandum of Understanding (MOU) with Pepin County for the Election Management System**

The Board reviewed the MOU which outlined the services relating to election management that the County would provide and the Town's payment for the services. Motion by Supervisor McDermott, seconded by Supervisor Manor, to accept the Memorandum of Understanding with Pepin County for the Election Management System. A vote was held by voice vote and the motion carried with no negative votes.

## **Approve Payment of Bills**

Motion by Donna Juleff, seconded by Josh Manor, to approve payment of bills paid by checks 11139 through 11161, totaling \$292,530.05. A vote was held by voice vote and the motion carried with no negative votes. Chair Anderson signed the approval of payment form.

The next board meeting was scheduled for Tuesday, March 8, 2022 at 6:30 p.m. at the Frankfort Town Hall and remotely on Zoom. A tentative Town Board meeting agenda will cover: Town Board Minutes, Financial Report, Citizens' Concerns, Cemetery Report, Report on Other Meetings Attended, ATV Petition Review/ATV Route Changes, Road Reports and Pay Bills.

The Chair adjourned the meeting.

Time 7:20 p.m.

Maureen Manore, Clerk