

April 19, 2022

Town Chair Brad Anderson called the regular Town Board meeting to order at 7:02 p.m. on Tuesday, April 19, 2022. The meeting was held in the Frankfort Town Hall and on Zoom.

Chair Anderson and Board Supervisors Richard McDermott, Curt Stine, Donna Juleff and Josh Manor and Town Clerk Maureen Manore were present in the Town Hall.

Debra Fisher was present in the Town Hall. Attending remotely were Bryce Black, Lily Arbore and patrons of the Twisted Sisters Saloon.

Minutes: Town Board 3-8-2022

The draft minutes from the March 8, 2022 Town Board meeting stood as submitted.

Financial Report

The Bank Account Reconciliations from March was examined. The ending balance for March was \$305,340.77. The Board confirmed the reconciliation with the Security Financial Bank March statement.

Citizens' Concerns

None.

Report on Other Meetings Attended

Chair Anderson attended a Wisconsin Towns Association unit meeting on March 31st. There will be a Pepin County Unit meeting on May 12th, 7:00 pm, at the Riverview Senior Center

Plan Commission Report

The Plan Commission looked at the updated definitions for horticulture, right-of-way, solar and wind energy systems. The reorganization of the listings under the Permitted, Permitted Accessory and Conditional Uses was examined and a few changes made.

Planned Unit Development was discussed as a possible way to allow residences on marginal farm line

Seasonal Dwellings vs. Dwellings was discussed. The discussion centered on how to differentiate a primitive cabin from a building that needed a permit and at what point during improvement does this change.

Cemetery Report

Deb Fisher presented the cemetery report. Fisher has discovered that in the Little Plum (Methodist) Frankfort Cemetery 14 headstones have disappeared over the past 20 years, going by the map from 2002 and doing a site review. When the ground thaws a probe will be used to see if these stones have been covered over due to vegetation and/or animal digging. One of the larger headstones has fallen over and a few more are in need of repair, which is the responsibility of the families. There are a few smaller obelisks from the 1890s that the Town could repair. There is also a pile of discarded stones. It was suggested that they all be placed in one area. Dave Anderson has been contacted for brush and limb removal. The Board was asked to consider a parking area just inside of the cemetery, as there is no place now to park or turn around.

Road Reports

Supervisor Manor has inspected the highway access point requested by Scott Kallstrom and approved the permit.

The Board discussed possible dates to conduct a road tour. May 2nd was the first choice and April 29th was the second both to start at 8:30, depending on the availability of the Highway Department. Chair Anderson will follow up.

The Highway Department has supplied the estimates for road construction and maintenance, the cost to pave one mile of road is \$110,000.

Bridge inspections have been conducted, the report has not been received yet.

Federal Infrastructure Bill Funds

The Wisconsin Department of Transportation (WisDOT) is taking applications for construction projects. Applicants must be able to meet a Plans, Specifications & Estimates (PS&E) deadline of August 1, 2022. Cost share will follow past project guidelines for the Surface Transportation Program (STP) and is typically 80% federal/20% local.

The Town would be responsible for 100% of design engineering costs. The Town's Highway Construction Engineer could assist in the application process, which needs to be completed by June to qualify for this cycle.

Appoint Plan Commission Members

Chair Anderson appointed Bryce Black to a three-year term on the Plan Commission.

Motion by Supervisor Manor, seconded by Supervisor McDermott, to confirm the appointment. A voice vote was held. The motion carried with no negative votes.

Chair Anderson appointed Sally Baecker as an alternate Plan Commission member.

Motion by Supervisor Juleff, seconded by Supervisor Stine, to accept the appointment of Sally Baecker as an alternate. A voice vote was held and the motion carried with no negative votes.

Board of Review Procedures Review

The Board reviewed the procedures and forms used for the Board of Review.

Approve Payment of Bills

The Board approved payment of bills paid by checks 11171 through 11187, totaling \$7,222.93. Chair Anderson signed the approval of payment form.

The next board meeting was scheduled for Tuesday, May 10, 2022 following the at 6:30 p.m. at the Frankfort Town Hall and remotely on Zoom. A tentative Town Board meeting agenda will cover: Town Board Minutes, Financial Report, Citizens' Concerns, Cemetery Report, Report on Other Meetings Attended, Road Reports, Federal Infrastructure Bill Funds and Pay Bills.

The Chair adjourned the meeting.

Time 8:15 p.m.

Maureen Manore, Clerk