

September 13, 2022

Town Supervisor Richard McDermott called the regular Town Board meeting to order at 6:35 p.m. on Tuesday, September 13, 2022. The meeting was held in the Frankfort Town Hall and on Zoom.

Supervisors Richard McDermott, Curt Stine, Donna Juleff and Josh Manor and Town Clerk Maureen Manore were present in the Town Hall. Town Board Chair arrived at 6:50 p.m. Deb Fisher, Town Cemetery Caretaker, was also present. There were no on-line attendees.

### **Minutes: 8-8-2022**

The draft minutes from the August 8<sup>th</sup> Town Board meeting stood as submitted.

### **Financial Report**

The Bank Account Reconciliation for August was read. The ending balance for August was \$318,961.71. The Security Financial Bank August statement was made available to the Board for inspection prior to the meeting.

### **Citizens' Concerns**

None

### **Report on Other Meetings Attended**

Brad Anderson attended the Wisconsin Towns Association Local chapter meeting on August 11<sup>th</sup>.

### **Plan Commission Report**

Plan Commission Member Maureen Manore reported on the Plan Commission meeting held on August 25<sup>th</sup>. The Plan Commission made some adjustments to the changes made at the previous meetings. "Residence" was changed to "dwelling" under the Primitive Hunting Cabin listings. In the Performance Standards section, the paragraph under Glare was changed, removing the sentence "Bare light bulbs shall not be permitted in view of adjacent property or public right-of-way". Also discussed were additional residences. The ordinance allows for a second farm residence, but it was not clear to all the Commissioners about a second residence for non-farmers. The Commission decided to make a second residence a conditional use.

### **Cemetery Report**

Deb Fisher reported that she has been working with the J & K Lawn Care mower, Steve Wallenberg, to ensure markers that were run into during mowing were set back in place. Fisher received a request from third party to allow them to put flag poles in the cemeteries. She will investigate further. The County Coroner has not responded to further inquiries about placing a memorial garden in the Little Plum Frankfort cemetery. A head stone in Little Plum Frankfort cemetery has fallen over due to deer activity. Donations totaling \$21 were received and will be given to the Town Treasurer.

### **Road Reports**

Porcupine and Kallstrom Road are on the Highway Department's list for reconstruction.

Wiskerchen Lane is listed for maintenance.

The Town's supply of crushed rock is getting low.

Brush mowing is needed on several Town roads. The Board discussed hiring a private firm to take care of intersections with hindered line of sight areas. The Highway Department is behind on jobs.

Chair Anderson will talk to Dave Anderson Trucking about brush trimming.

### **Approve/Sign 50/50 Bridge Aid Petition – Plum Valley Road**

The Board discussed the culvert that needs to be replaced on Plum Valley Road. The replacement will cost approximately \$17,500. The petition asks Pepin County to pay half, \$8,750. Motion by Supervisor Stine, seconded by Supervisor Manor, to apply for the bridge petition aid. The motion carried by voice vote with no negative votes.

### **Swede Ramble Bridge – Payment/Request for Reimbursement**

The Board examined the request for payment submitted by Stout Construction, Inc, for \$237,314.40 and the Local Roads Improvement Program – Supplement Request for Reimbursement. Motion by Supervisor Manor, seconded by Supervisor Juleff, to pay Stout Construction Inc. \$237,314.40 for the Swede Ramble Bridge construction costs. A roll call vote was held: Supervisor McDermott – yes; Supervisor Stine – yes; Supervisor Juleff – yes; Supervisor Manor – yes; Chair Anderson – yes. Motion carried. Chair Anderson signed the Request for Reimbursement.

### **Bartender License Application for Approval**

The Board examined the application and background check for Hunter Miller. Motion by Supervisor Juleff, seconded by Supervisor McDermott, to approve the application. A voice vote was held. Motion carried with no negative votes.

### **Town Hall Maintenance – Tree Removal**

Chair Anderson contacted Dave Anderson Trucking, LLC, about removal of an elm tree on the Town Hall grounds. He was quoted \$500 to remove and \$100 to stump grind. Motion by Supervisor Juleff, seconded by Supervisor Manor, to hire Dave Anderson Trucking, LLC, for the tree removal and stump grinding. A voice vote was held. Motion carried with no negative votes.

### **Approve Payment of Bills**

The Board approved the payment of bills paid by checks 11228 through 11237 for a total of \$251,963.04. The payment to Stout Construction Inc for \$237,314.04 was included in this batch. Chair Anderson signed the approval of payment form.

The next board meeting was scheduled for Tuesday, October 11, 2022, 6:30 p.m. at the Frankfort Town Hall and remotely on Zoom. A tentative Town Board meeting agenda will cover: Town Board Minutes, Financial Report, Citizens' Concerns, Plan Commission Report, Cemetery Report, Report on Other Meetings Attended, Road Reports, 2023 Budget Preparation, Set Date for Budget Hearing, Set Date for Special Meeting of the Town Electors and Pay Bills.

The Chair adjourned the meeting.

Time 7:30 p.m.  
Maureen Manore, Clerk