

February 14, 2023

Town Chair Brad Anderson called the regular Town Board meeting to order at 6:35 p.m. on Tuesday, February 14, 2023. The meeting was held in the Frankfort Town Hall and on Zoom.

Town Board Chair Brad Anderson and Supervisors Richard McDermott, Curt Stine, Donna Juleff, Josh Manor and Town Clerk Maureen Manore were present in the Town Hall.

Attending in person was Dave Wagner. There were no others present in person or on-line.

Minutes: 1-10-2023 Caucus/Town Board

The draft minutes from the January 10th Town Board meeting and Caucus stood as written.

Financial Report

The financial reports for December 2022 and January 2023 were examined. The ending balance for January was \$534,784.41.

Citizens' Concerns

Dave Wagner asked how to apply for a conditional use permit. He would like to conduct Concealed Carry and Firearm Safety Classes on his property. The Clerk will contact him with the information.

Report on Other Meetings Attended

Chair Anderson attended the Wisconsin Town's Association meeting held on February 9th. Legislative updates were given. The County Emergency Management Director gave a report and predicted that there would not be any major flooding this year. The WTA is requesting attendance at the district meetings. Board of Review training will be virtual this year, held in April. At least one Board of Review member needs to have the training annually.

Plan Commission Report

Maureen Manore reported on the Plan Commission meeting held on February 9th. The Plan Commission made a few corrections to the proposed updates in the Zoning Ordinance. The ordinance will be reviewed again at the March 9th meeting to determine if it ready to submit to the Town Board for their inputs.

Road Reports

Chair Anderson met with Pepin County Highway Department Foreman Dale Carothers to discuss road projects. Porcupine Lane needs brush cut and be widened to have a 22-foot top and 3-foot shoulders. Kallstrom Road needs brush trimming, widening and a longer culvert. May reconstruct this year and pave next year. Cut-Off Road was looked at. An estimate will be provided for reconstruction. Plum Valley Road towards County Road I needs gravel on the Town of Frankfort's portion. Maple Lane is having brush trimmed. A road tour may be held at the end of March.

Memorandum of Understanding (MOU) with Pepin County for the Election Management System

The Board reviewed the MOU which outlined the services relating to election management that the County would provide and the Town's payment for the services.

Motion by Supervisor Manor, seconded by Supervisor Juleff, to accept the Memorandum of Understanding with Pepin County for the Election Management System. A vote was held by voice vote and the motion carried with no negative votes.

Approve Payment of Bills and

The Board approved the payment of bills paid by checks 11296 through 11325 for a total of \$296,284.07.

The next board meeting was scheduled for Tuesday, March 14, 2023, at 6:30 p.m. at the Frankfort Town Hall and remotely on Zoom. A tentative Town Board meeting agenda will cover: Town Board Minutes, Financial Report, Citizens' Concerns, Plan Commission Report, Cemetery Report, Report on Other Meetings Attended, Road Reports, ATV/UTV Route Petitions, ATV/UTV Route Changes, Set Board of Review/Open Book Dates and Pay Bills.

The Chair adjourned the meeting.

Time 7:40 p.m.

Maureen Manore, Clerk