

September 12, 2023

Town Board Supervisor Richard McDermott called the regular Town Board meeting to order at 6:30 p.m. on Tuesday, September 12, 2023. The meeting was held in the Frankfort Town Hall and on Zoom.

Board Supervisors Richard McDermott, Curt Stine and Josh Manor and Town Clerk Maureen Manore and were present in the Town Hall.

Also present at the Town Hall were Jenny Richardson and Denny Richardson. Plan Commission Chair Don Gisch attended remotely by Zoom.

Minutes: 8-8-2023

The draft minutes from the August 8th Town Board meeting stood as submitted.

Financial Report

The Bank Account Reconciliation for August was read. The ending balance was \$321,723.17. The Board confirmed the reconciliation report with the Security Financial Bank August statement.

Citizens' Concerns

Jenny Richardson stated that from what she has read in the Town's Zoning Ordinance, the business on the property adjoining theirs, Kallstrom Flowers, should be required to get a conditional use permit for their business due to the amount of traffic and customers. Also, according to their website, they may expand to holding events. The Town's Zoning Administrator will be contacted to determine if there is a threshold for requiring a conditional use permit.

Richard McDermott reported that he has noticed a patch of Japanese Knotweed just off of Boyd Spring Road.

Report on Other Meetings Attended

No other meetings were attended.

Plan Commission Report: Update on Zoning Ordinance

Plan Commission Chair Don Gisch reported on the Plan Commission meeting held on September 7th.

The Commission discussed how to deal with permitted uses that may become major cottage industries. They proposed adding the sentence "Permitted uses will require a Conditional Use Permit if they meet the definition of a Major Home Occupation/Cottage Industry". This sentence would be added before each section listing permitted uses in all districts. Additional clarification was added to the Major Home Occupation-Cottage Industry section addressing hours of operation, on-site parking and retail sales. Also the Plan Commission discussed how to define small and large daycare operations. The State statutes will be checked to see if it is defined there.

Road Reports: Update on Maintenance

There were no updates.

The Board decided to grant Chair Anderson authority to make decisions on road maintenance needed before the October meeting.

Approve Payment of Bills

The Board approved the payment of bills paid by checks 11388 through 11398 for a total of \$22,343.25.

The next board meeting was scheduled for Tuesday, October 10, 2023, 6:30 p.m. at the Frankfort Town Hall and remotely on Zoom. A tentative Town Board meeting agenda will cover: Town Board Minutes; Financial Report; Citizens' Concerns; Plan Commission Report; Cemetery Report/Ordinance Amendment; Report on Other Meetings Attended; Road Reports, 2024 Budget Preparation and Pay Bills.

Supervisor McDermott adjourned the meeting.

Time 7:15 p.m.

Maureen Manore, Clerk