

January 9, 2024

Town Board Chair Brad Anderson called the regular Town Board meeting to order at 6:37 p.m. on Tuesday, January 9, 2024. The meeting was held in the Frankfort Town Hall and on Zoom.

Chair Anderson, Board Supervisors Richard McDermott, Curt Stine, Donna Juleff, Josh Manor and Town Clerk Maureen Manore and were present in the Town Hall. Plan Commission Chair Don Gisch and Cemetery Caretaker Deb Fisher attended via Zoom.

No others were present in the Town Hall or on-line.

Minutes: 12-12-2023

The draft minutes from the December 12th Town Board meeting were read. The Town Board minutes stood as submitted.

Financial Report

The Bank Account Reconciliation for December was presented. The ending balance for December was \$231,627.48. The Board verified the reconciliation against the bank statement for December. There was a question to the Board from the Treasurer concerning the Emergency Operations savings account which currently has \$136.35. The bank has started charging a \$5 fee for accounts under \$200. The Treasurer suggested closing the account and transferring the funds to the Town Savings Account.

Motion by Supervisor Juleff, seconded by Supervisor McDermott, to combine the Emergency Operations Fund savings account with the Town Savings Account. A voice vote was held. Motion carried with no negative votes.

Citizens' Concerns

No citizen's concerns were presented.

Report on Other Meetings Attended

No other meetings were attended.

The Wisconsin Towns Association will conduct Board of Review Training in Eau Claire on March 2nd. Supervisor Juleff volunteered to attend.

Plan Commission Report

Plan Commission Chair Don Gisch reported on the Plan Commission meeting held on December 14th. The Commission spoke with the owners of U Pick Flowers who explained what their plans for the business are. The Commission explained to them the differences between minor and major home occupations and told them that some of their activities, namely holding classes, would classify them as a major home occupation and would require a Condition Use Permit. The Kallstroms decided to eliminate the classes and monitor traffic for potential problems.

A few more definitions were looked at in the Zoning Ordinance. The Plan Commission voted to send the proposed revisions to the Zoning Ordinance to the Town Board for review.

Cemetery Report

Deb Fisher reported that the Town website needed to be updated with names of the deceased. She also would like direction from the Town Board about a possible gazebo and scatter garden in the Little Plum Methodist Cemetery.

Road Reports

There was some mix-up with the submission of the WISLER Report. The initial report was not received. This has been resolved.

Some snowplowing has been done.

A few culverts on Plum Valley Road require maintenance, one is plugged and one is washing out.

Approve Payment of Bills

The Board approved the payment of bills paid by checks 11437 through 11451 for a total of \$13,051.01.

The next board meeting was scheduled for Tuesday, February 13, 2024, at 6:30 p.m. at the Frankfort Town Hall and remotely on Zoom. A tentative Town Board meeting agenda will cover: Town Board Minutes; Financial Report; Citizens' Concerns; Plan Commission Report; Cemetery Report; Memorandum of Understanding with Pepin County for the Election Management System and Pay Bills.

Chair Anderson adjourned the meeting.

Time 7:04 p.m.

Maureen Manore, Clerk