

February 13, 2024

Town Board Chair Brad Anderson called the regular Town Board meeting to order at 6:33 p.m. on Tuesday, February 13, 2024. The meeting was held in the Frankfort Town Hall and on Zoom.

Chair Anderson, Board Supervisors Richard McDermott, Curt Stine, Josh Manor and Town Clerk Maureen Manore and were present in the Town Hall.

No others were present in the Town Hall or on-line.

### **Minutes: 1-9-2024 Town Board/Caucus**

The draft minutes from the January 9<sup>th</sup> Town Board meeting and Caucus were read. The Town Board minutes and Caucus minutes stood as submitted.

### **Financial Report**

The Bank Account Reconciliation for January was presented. The ending balance for January was \$449,313.78. The Board verified the reconciliation against the bank statement for January.

### **Citizens' Concerns**

Mike Roberts contacted Brad Anderson about the culverts on Andeson Lane that need repair or replacement.

### **Report on Other Meetings Attended**

Brad Anderson attended the Durand City/Rural Fire Department meeting held on January 25<sup>th</sup>. Discussion at this meeting included the new ladder truck to be delivered this summer and replacement of a tender truck.

Brad Anderson attended the Wisconsin Towns Association Pepin Unit meeting on February 8<sup>th</sup>. Topics of discussion included updates on the under 20' culvert inventory, report from the Sheriff on local illegal drug use, report from Highway Commissioner on upcoming road projects and a representative for Senator Baldwin reported on discretionary funds available.

### **Road Report – Update on Maintenance/Construction**

#### **- Under 20' Culvert Inventory and Inspection**

The Wisconsin Department of Transportation is requiring municipalities to inventory and inspect their culverts/bridges that are between 6 and 20 feet. The deadline to choose a method of inventory is April 15<sup>th</sup>. The methods available are to do it ourselves, hire someone from the private sector or hire the County Highway Department. The State will reimburse \$100 per culvert.

The Board discussed the various scenarios and possible number of culverts in the town. This will be brought back for discussion at the March meeting.

Richard McDermott mentioned that the work on Kallstrom Road to widen part of it does not reach all the way to Boyd Spring Road, there is a bottleneck just before the intersection.

The Town is eligible to apply for the LRIP program this year.

Some construction projects to consider were brought up: Since the County will be grinding parts of County Road SS and D, should the Board have a short stretch of Porcupine Lane ground at the same time; Beaver Slide needs work, grind that also: should any work be done on Goat Back? The Board will address these projects at the March meeting.

### **Memorandum of Understanding with Pepin County for the Election Management System**

The Board reviewed the MOU which outlined the services relating to election management that the County would provide and the Town's payment for the services. Motion by Supervisor McDermott, seconded by Supervisor Stine, to accept the Memorandum of Understanding with Pepin County for the Election Management System. A vote was held by voice vote and the motion carried with no negative votes.

### **Treasurer Resignation/Filling Vacant Position**

Treasurer Michael Albert is going to resign his position in April. He wanted to give advance notice to the Board so that they could advertise and fill the position. An ad will be placed in the paper and on-line.

### **Approve Payment of Bills**

The Board approved the payment of bills paid by checks 11452 through 11478 for a total of \$346,126.07.

The next board meeting was scheduled for Tuesday, March 12, 2024, at 6:30 p.m. at the Frankfort Town Hall and remotely on Zoom. A tentative Town Board meeting agenda will cover: Town Board Minutes; Financial Report; Citizens' Concerns; Road Reports, Under 20' Culvert Inventory Management, Construction Projects, Set Board of Review Date and Pay Bills.

Chair Anderson adjourned the meeting.

Time 7:30 p.m.

Maureen Manore, Clerk