

TOWN OF FRANKFORT

Monthly Board Meeting-December 9, 2025

Chairman Brad Anderson called the meeting for the Town of Frankfort to order at 6:37 p.m. on December 9, 2025. Due to a snowstorm the meeting was held online via Zoom.

Attending were Chair Brad Anderson, Supervisors Kurt Manore, Chris Jensen, Josh Manor, Donna Juleff, Town Clerk Debra Fisher, Deputy Clerk Maureen Manore, Town Treasurer Jill Anderson, Plan Commission Chair Don Gish and Cynthia Lane.

1-Minutes: The November 11, 2025 minutes were accepted with three spelling errors being corrected.

2-Financial Report: Accepted as presented. Bank Statement, November Reconciliation and the revised outstanding fire calls were sent to board members in a previous email. Screen shared Bank Statement/November Reconciliation

3-Citizen's Concerns. Cynthia Lane wanted more information about CAFO's and the towns current zoning ordinances.

4-Other Meetings Attended. Chairman Anderson reported on the WTA Unit meeting held on November 13 at the Union Town Hall. Right-of-ways was discussed and was well received. He continues to attend the new Fire District Meetings.

5-Plan Commission Report. Don Gish gave a brief Plan Commission Report. The commission met on November 13 at the Frankfort Town Hall. The commission decided that the current ordinances/zoning addresses the CAFO issue and is aligned with state statutes. The commission agreed that the Maiden Rock Condition Use Application, while complex, offered additional layers of protection. The commission will meet in February to work on a new application for the Town of Frankfort. Cynthia Lane asked about burials on private property. While scattering ashes is okay, burials are not. This is in alignment with Chapter 157 of the Wisconsin State Statutes.

6-Cemetery Report. Debra Fisher has made contact with Sam Kaempf, current president of the Porcupine Cemetery Association. Debra also spoke with Bernadette Grochowski at Security Financial Bank to inquire about what legal instruments would be required for the Town of Frankfort to full take over all accounts. 1-Letter of intent to dissolve as an association 2-Resolution from the Town of Frankfort to take over care of the Porcupine cemetery. Debra will continue to work through needed paperwork with S. Kaempf. Like to have things done by March of 2026.

7-Road Report. A plan for Beaver Slide has been submitted. B. Black slid into a stop sign at the intersection of Beaver Slide and N. Truck mirror was pushed back, the sign snapped. It was felt that the post probably needed to be replaced if it broke with such a small impact.

8-Board of Adjustment Appointment. Deputy Clerk Maureen Manore was able to provide the current Board of Adjustment list. Cindy Schultz (2025), Curt Stine (2026), Bryce Black (2027). Chairman Anderson re-appointed Cindy Schultz (2028). Approved by full board.

Election Inspector list was screen shared and discussed. Chairman Anderson appointed the following 14 people; Michael Albert, Dan Barber, Luann Barber, Marie Berger, Bryce Black, Debra Fisher, Madelyn Fleishauer, Judith Lively, Amanda Manor, Maureen Manore, Rose Peterson, Glen Peterson, Curt Stine and Jill Anderson. Appointments approved by role call vote.

9-Set Caucus Date: Motion was made by Josh Manor to hold the caucus on Tuesday, January 13, 2026 at 6:30 p.m. Seconded by Donna Juleff. Motion carried with a voice vote.

10-Approve payment of bills: Per diems for 2025 was screen shared and corrections made. Discussion regarding a per diem or straight stipend for the Deputy Clerk was discussed and will be put on the January agenda. The total of \$1290.00 was approved along with the December checks totaling \$8,661.06. Clerk Fisher will connect with Chairman Anderson and Treasurer to get checks signed and out in the mail by Friday, December 12th, 2026.

At the January meeting two bank statements and the 2025 spreadsheet will be audited.

Meeting adjourned at 7:27 pm.