

Town of Frankfort Plan Commission May 11, 2023 Minutes

Commission Chair Don Gisch called the meeting to order at 6:30 p.m. Remote attendance for this meeting was an option.

Commission members Don Gisch, Bryce Black, Deb Fisher and Maureen Manore were present in the Town Hall and were signed into the meeting by Zoom. Sally Baecker attended remotely.

No others were present in person or remotely.

Approve Minutes – 4-13-2023

The draft minutes stood as written.

Review of Town Zoning Ordinance Proposed Changes

The Plan Commission discussed the newly added definition of sport shooting and made some changes. A few more places were found in the ordinance where the wording of the various uses differed between the districts; these were changed to be the same. In the Steep Overlay District (2) there was some confusion as to what the sentence "The Steep Slope Overlay District covers the entire Town of Frankfort" meant. It was removed. In the Livestock Facilities section there was some discussion concerning 12)(c) Compliance Monitoring about scheduling a hearing withing ten days, which is difficult to arrange with a weekly newspaper publication. The statute will be checked for specifics. Under Conditional Uses, Submittal Process, it was decided it would be easier to read if it was in a bullet format. It was pointed out that in the Conditional Use Permits and the Board of Adjustment sections there were specific instructions on the procedure to follow but not in the section for rezoning. A few examples will be looked at for the next meeting.

Next Step in Revision Process

The Commission briefly discussed the process. When the proposed changes are complete the draft will be given to the Town Board for their input. Then permission will be requested from the Town Board to submit the draft to the Town Zoning Administrator, Town Lawyer and finally a public hearing.

Future Meeting Date and Agenda

The next Plan Commission meeting was set for June 15, 2023, at 6:30 p.m. The agenda will include: Minutes from 5-11-2023; Review Proposed Revisions of the Zoning Ordinance.

The Chair adjourned the meeting at 7:50 p.m.

Maureen Manore
Town of Frankfort Clerk