

Town of Frankfort Plan Commission June 15, 2023 Minutes

Commission Chair Don Gisch called the meeting to order at 6:30 p.m. Remote attendance for this meeting was an option.

Commission members Don Gisch, Donna Juleff, Deb Fisher and Maureen Manore were present in the Town Hall and were signed into the meeting by Zoom.

Mike Roberts was also present in the Town Hall. No others were present in person or remotely.

Approve Minutes – 5-11-2023

The draft minutes stood as written.

Review of Town Zoning Ordinance Proposed Changes

The Chair asked Mike Roberts if had any comments. Mike commented that each Plan Commission meeting and the minutes were in violation of the open meeting law because the agenda was too generic and the minutes did not have motions and votes on the changes being made to the Zoning Ordinance. He stated that people had no way of knowing what changes the Plan Commission was proposing. He requested that the Wisconsin Towns Association or the Town Lawyer be contacted to find out if the Plan Commission was abiding by the law.

Chair Gisch pointed out that all the meetings were open to the public and on Zoom. The proposed changes that are in the final draft will be voted on by the Plan Commission to submit to the Town Board after a public hearing is held.

Motion by Deb Fisher, seconded by Donna Juleff, to not have public comments during the Zoning Ordinance proposed revisions drafting process with the exception of written comments. The Plan Commission discussed the motion, submitted written comments would be put on the agenda and addressed at the next meeting. A voice vote was held, motion carried with no negative votes. The WTA will be contacted to ensure there have been no violations of the open meeting law.

The Plan Commission had only a few changes to the proposed changes made at the last meeting. In Conditional Use Permit Approval Process, the word "whether" was changed to "that". In the Rezoning and Amendments section, "text amendments" was changed to "Zoning Ordinance text amendments".

Future Meeting Date and Agenda

The next Plan Commission meeting was set for July 6, 2023, at 6:30 p.m. The agenda will include: Conditional Use Permit Application Review – Kasey Kolve Gun Repair Shop; Minutes from 6-15-2023; WTA Open Meeting Law Response; Review Proposed Revisions of the Zoning Ordinance.

The Chair adjourned the meeting at 7:25 p.m.

Maureen Manore
Town of Frankfort Clerk