

November 9, 2021

Town Chair Brad Anderson called the regular Town Board meeting to order at 6:52 p.m. on Tuesday, November 9, 2021. The meeting was held in the Frankfort Town Hall and on Zoom.

Chair Anderson and Board Supervisors Richard McDermott, Curt Stine, Donna Juleff and Josh Manor and Town Clerk Maureen Manore were present in the Town Hall and were signed into the meeting on-line.

Also attending remotely were Engineering Consultant Dan Fedderly, Lily Arbore and Carl Morsbach.

Minutes

The draft minutes from the October 12, 2021, meeting were read. Lily Arbore asked that her comments under Citizens' Concerns be changed to state that she was grateful that the Town was including an opt in/out option and maybe the County should follow suit. The Board agreed to the change. Otherwise, the minutes stood as submitted.

Financial Report

Treasurer's report for October was read. The ending balance for October was \$242,625.34. The Board was provided a copy of the October bank statement for verification.

The Board agreed to move agenda items so that "Swede Ramble Bridge Project Update" was addressed next.

Swede Ramble Bridge Project Update

Town Engineering Consultant Dan Fedderly reported that the DNR has issued the permits needed to continue with the bridge replacement project. The DNR has determined that the box culvert can be 20 feet by 4 feet high. It will be assembled on-site. This is the most economical and falls within the budget parameters. If the project comes in under \$240,000 then up to 90% of the grant can be used. There is a restriction on when the bridge can be started. The Little Plum Creek is considered a cold water resource and construction can't be done between September 15th and March 15th. There may also be supply chain issues and the culvert may take 12 weeks to arrive. Fedderly stated that a request for bids needs to be published in the next two editions of the newspaper and any bids received should be opened at the December 14th Town Board meeting.

Motion by Donna Juleff, seconded by Josh Manor, to set a bid date and opening of bids for December 14th, 6:30 p.m. A voice vote was held, the motion carried with no negative votes.

Citizens' Concerns

Lily Arbore said that she hoped that the Board finalized the ATV Opt In/Out form tonight and that the form would then be available. It is getting into winter and it might take time to talk to people.

Report on Other Meetings Attended

Curt Stine attended the Rural Fire Department meeting on October 26th. The main topic of discussion was the purchase of a new ladder truck. There will be a special meeting on December 1st, 7 p.m. and another meeting on January 18th, to make a decision about the purchase and financing.

Josh Manor attended the WTA regional meeting. Attendance was poor, so no officers were elected. There was a presentation on ARPA grants and how to spend the money. The next meeting will be February 24th.

Cemetery Maintenance Update

Debra Fisher provided a written update on the two Town cemeteries. In Little Plum Lutheran cemetery some larger stones were straightened and all silk flowers were removed. In Little Plum Frankfort cemetery, the gravel has been delivered, the stones that were moved to remove the tree were set back in place and all silk flowers that were stuck in the ground were removed. \$100.00 was collected from the donation box and was given to the Town Treasurer.

ATV/UTV Route Policy

The Board discussed the proposed policy which listed categories for consideration of opt in/out requests. These categories covered safety, willful disruption, property damage, disregard for regulations, noise and cruising. The Board added that requests will be reviewed at the February Board meeting.

Road Reports

WISLR pavement rating reports are due by December 15th. Brad Anderson will meet with Pepin County Highway Foreman Dale Carouthers to discuss the County entering the information. Goat Back Road is being restricted by parked farm machinery in the road right-of-way.

Adopt 2022 Budget

Motion by Josh Manor, seconded Donna Juleff, to adopt the 2022 budget of \$320,766.58. A roll call vote was held: Richard McDermott-yes; Curt Stine-yes; Donna Juleff-yes; Brad Anderson-yes; Josh Manor-yes. Motion carried.

Building Inspector Contract for 2022

Motion by Donna Juleff, seconded by Curt Stine, to renew the building inspector contract with Fred Weber of Weber Inspections. A voice vote was held, the motion carried with no negative votes.

Approve Payment of Bills

Motion by Donna Juleff, seconded by Josh Manor, to approve payment of bills paid by checks 11096 through 11101, totaling \$1,383.57. A vote was held by voice vote and the motion carried with no negative votes. Chair Anderson signed the approval of payment form.

The next board meeting was scheduled for Tuesday, December 14, 2021 at 6:30 p.m. at the Frankfort Town Hall and remotely on Zoom. A tentative Town Board meeting agenda will cover: Opening Swede Ramble Bridge Bids, Town Board Minutes, Financial Report, Citizens' Concerns, Cemetery Maintenance, Report on Other Meetings Attended, Plan Commission Report, Road Reports, ATV/UTV Route Opt In/Out Form, Set Caucus Date, Appoint Board of Adjustment Member, Appoint Election Inspectors, Contract Renewals and Pay Bills.

The Chair adjourned the meeting.

Time 8:15 p.m.

Maureen Manore, Clerk