

February 9, 2021

Town Chair Bryce Black called the regular Town Board meeting to order at 6:32 p.m. on Tuesday, February 9, 2021. Due to precautions being taken for the Covid 19 virus pandemic, remote attendance for this meeting was an option.

Board members attending remotely were Bryce Black, Richard McDermott, Curt Stine and Josh Manor.

Citizens attending remotely were Carl Morsbach, Mike Roberts, Austin Bignell, Rich Bignell and Jessica Bignell. Evan Mercer was also attending remotely.

Board member Donna Juleff and Town Clerk Maureen Manore were present in the Town Hall and were signed into the meeting on-line.

### Minutes

The draft minutes from the January 12, 2021 meeting were read. The minutes stood as submitted.

### Financial Report

Treasurer's report for January was read. The ending balance for January was \$449,574.14. The Board was provided a copy of the January bank statement for verification.

### Citizens' Concerns

Mike Roberts read from a prepared statement that stated the reasons that he believes Ordinance 2019-1, "All-Terrain/ Utility Task Vehicles Use on Town Roads" is now invalid. Roberts disputes the date when the ordinance actually went into effect, and therefore the date when the sunset clause would be triggered. He contends that since the Town failed to conduct a review and reauthorize the ordinance in May of 2020, it is no longer in effect.

Bryce Black received a call from new resident Dave Wagner, a retired police officer, inquiring about starting a home business to conduct firearm safety training and concealed carry classes. Wagner was directed to obtain a conditional use permit application from the Town Clerk and to contact the Town Zoning Administrator for further information.

### Cemetery Maintenance Update

Bryce Black reported that Mark Brindle of Timber Ridge Tree Service came to the Little Plum Cemetery to examine the stability of the dying pine tree that needs to be removed. He and his tree climbing expert examined the tree and found that some parts of the tree can be climbed but part of the upper section is not safe for climbing. They would have to use a combination of bucket truck and climbing which raises their fee to \$2,500.

Black stated that Justin from Out on a Limb Tree Service did not seem enthusiastic about cutting the tree down.

Bryce Black asked the Board if they were ok with spending \$2,500 for Timber Ridge Tree Service to complete the job. Each member was polled and answered that they were ok with this.

### Report from ATV/UTV Ordinance Review Committee and Survey Fund Request

Josh Manor reported that the Committee has met twice and they have decided that a survey is needed to determine the community's opinion about ATV/UTV traffic on Town Roads. The questions that the Committee settled on were read out loud and then discussed. A few changes were suggested. The cost of the survey and process were discussed.

The Board discussed the date that the Pepin County Highway Commissioner certified in writing the ATV/UTV sign placement. It was March 25, 2020. Curt Stine said he thought that the Town Board

was in line with using that date for determining, as specified by Ordinance 2019-1, the date when the sunset clause would take effect if the ordinance is not renewed. This certification date would mean the renewal needs to happen by the April 2021 Town Board meeting for the ordinance to continue in effect.

Motion by Curt Stine, seconded by Donna Juleff, to authorize the ATV/UTV Committee to spend up to \$400 to complete and mail out the survey on ATV/UTV routes to residents and property owners. A roll call vote was held, the results as follows: Josh Manor – yes; Curt Stine yes; Richard McDermott – yes; Donna Juleff – yes; Bryce Black - yes. Motion carried.

### Plan Commission Report

Plan Commission member Maureen Manore gave a summary of the Plan Commission meeting held on January 27<sup>th</sup>. At that meeting Donna Juleff was elected as the Commission Vice-Chair. The Plan Commission reviewed the proposed changes made to the Comprehensive Plan and made additional clarifications. A public hearing date for the proposed changes was set for March 17<sup>th</sup>.

### Report on Other Meetings Attended

No other meetings were attended.

### Road Reports

Bryce Black reported that Pepin County Highway Department Interim Commissioner Chris Bates sent out an email saying that currently the Highway Department office was short staffed and the billing would be late. Bates also mentioned that the Town should receive its LRIP check for \$18,410.08 soon. The State has set up a new website to monitor LRIP grants.

Dan Fedderly, Project Engineer for the Town, is currently working on the Swede Ramble bridge replacement design and may have more information for the March meeting.

The County Highway department is cutting brush in the Town. Black will tell them that Cut-Off Road needs brush work.

### Town Website Host

Maureen Manore said that the current website host, Tripod, was no longer being supported by Lycos and was slowly losing functions. Currently documents can't be uploaded to the site. Manore compiled a list of website hosts along with functions, rating and prices. Two Pepin County municipalities are using Yola for their Town websites and Manore stated this would be her preference because of ease of use and price.

Motion by Donna Juleff, seconded by Josh Manor, to approve that the clerk transfer the Town's website to Yola as the website platform. A roll call vote was held, the results as follows: Curt Stine yes; Richard McDermott – yes; Donna Juleff – yes; Bryce Black – yes; Josh Manor – yes. Motion carried.

### Memorandum of Understanding with Pepin County for the Election Management System

Maureen Manore explained that this memorandum of understanding authorized the Pepin County Clerk to manage the Town's voter records in the Wisvote system in exchange for a fee.

Motion by Donna Juleff, seconded by Curt Stine, to authorize the Chair to sign the MOU with the County Clerk to participate in the Wisvote election management system. A roll call vote was held, the results as follows: Richard McDermott – yes; Donna Juleff – yes; Bryce Black – yes; Josh Manor – yes; Curt Stine yes. Motion carried.

### Approve Payment of Bills

The Chair examined and approved the payment of the February bills.

Motion by Donna Juleff, seconded by Richard McDermott, to confirm the payment of bills paid by check 10985 through 11011, totaling \$252,604.78. A roll call vote was held, the results as follows: Donna Juleff – yes; Josh Manor – yes; Richard McDermott – yes; Curt Stine yes.

The next board meeting was scheduled for Tuesday March 9, 2021 at 6:30 p.m. at the Frankfort Town Hall. A tentative Town Board meeting agenda will cover: Town Board Minutes, Financial Report, Citizens' Concerns, Cemetery Maintenance, ATV/UTV Committee Report, Report on Other Meetings Attended, Road Reports, and Pay Bills.

The Chair adjourned the meeting.

Time 8:05 p.m.

Maureen Manore, Clerk