

April 20, 2021

Town Chair Brad Anderson called the regular Town Board meeting to order at 7:00 p.m. on Tuesday, April 20, 2021 in the Frankfort Town Hall. Due to precautions being taken for the Covid 19 virus pandemic, remote attendance for this meeting was an option.

Board members attending remotely were Richard McDermott and Curt Stine.

Citizens attending remotely were Bryce Black, Lily Arbore, Rich Bignell, Ryan Bignell, Leanna Stewart and Jessica Bignell.

Board members Brad Anderson, Donna Juleff and Josh Manor and Town Clerk Maureen Manore were present in the Town Hall and were signed into the meeting on-line.

Also present in the Town Hall was Mike Roberts.

Minutes

The draft minutes from the March 9, 2021 meeting were read. The minutes stood as submitted.

Financial Report

Treasurer's report for March was read. The ending balance for March was \$291,084.49. The Board was provided a copy of the March bank statement for verification.

Citizens' Concerns

Mike Roberts explained that his intention was not meant to object to ATV usage. He was concerned about the Town's liability since Ordinance 2019-1 ceased to have legal effect. He stated that the Town Board has broken state law by composing ordinances and surveys in violation of the open meeting laws. He reiterated his interpretation of Ordinance 2019-1, saying that it was supposed to be reviewed in May 2020 and ceased to have effect in October 2020 due to the Town paying the Pepin County Highway bill for placement of the signs. He also said that continued use of routes after dark was not safe.

Report on Other Meetings Attended

No other meetings were attended.

Report from ATV/UTV Ordinance Review Committee

Josh Manor reported that he, Donna Juleff, Lily Arbore and Ann Dumas met at the Town Hall on April 18th to compile the results of the completed surveys that were returned. There were 174 surveys returned.

A brief report of the results:

Operate an ATV/UTV on the Town Roads for - recreation – 26
- Farm - 12
- Both - 66
- Non-operators – 67
- No answer – 3

Support recreational use of ATV/UTV on Town Roads – 115
Disapprove - 30

Keep the routes the same – 43

Develop process for change – 85

The written comments have not been compiled yet. The Town Clerk will do this and provide the results to the Town Board.

ATV/UTV Ordinance 2019-1 Amendment

Ordinance 2021-1 amending the EFFECTIVE DATE section of Ordinance 2019-1 was read. The amendment gives the Town Board the added option to either extend Ordinance 2019-1.

Motion by Donna Juleff, seconded by Curt Stine, to amend Ordinance 2019-1. A roll call vote was held, the results as follows: Josh Manor – yes; Richard McDermott – yes; Donna Juleff – yes; Curt Stine yes; Brad Anderson – yes. Motion carried.

ATV/UTV Ordinance 2019-1 Continuance/Extension

Motion by Donna Juleff, seconded by Josh Manor, to continue Ordinance 2019-1. There was some discussion on the merits of continuing vs. extension of the ordinance.

A roll call vote was held, the results as follows: Richard McDermott – yes; Donna Juleff – yes; Curt Stine yes; Brad Anderson – yes; Josh Manor – yes. Motion carried.

Comprehensive Plan Amendment Ordinance

Maureen Manore, Plan Commission member, presented information on this ordinance. The Plan Commission worked on updating the Comprehensive Plan. Most of the updated were to update the names of services, remove outdated goals that were achieved and to add ATV/UTV language to the plan. On update that was missed by the Plan Commission was to change the name Kraemer Company to Milestone Materials. A public hearing was held on March 17th. No public attended.

Motion by Josh Manor, seconded by Donna Juleff, to amend the Comprehensive Plan as presented by the Town Plan Commission with the addition of replacing Kraemer Company with Milestone Materials. A roll call vote was held, the results as follows: Donna Juleff – yes; Curt Stine yes; Brad Anderson – yes; Josh Manor – yes; Richard McDermott – yes. Motion carried.

Cemetery Maintenance Update

No updates.

Road Reports

Brad Anderson said that Pepin County Highway Foreman Dale Carothers provided him with a report on recent road work done in the Town.

The Board discussed a road tour. Board members volunteering to go were Donna Juleff, Josh Manor, Curt Stine and Brad Anderson. Brad Anderson will contact the Highway Department to set up a date and time.

Josh Manor reported that the part of Porcupine Road next to the Town garage is damaged.

Appoint Alternate Board of Review Members

Brad Anderson appointed Dan Barber and Bryce Black for three-year terms as alternates for the Board of Review. A roll call vote was called for confirmation of the appointment. Richard McDermott – yes; Curt Stine yes; Donna Juleff – yes; Josh Manor – yes.

Set Board of Review Date

Maureen Manore explained that the Board needed to set a Board of Review date to convene the Board of Review. The Board of Review would then need to be recessed to a later date as the revaluation was currently underway and information for the Board of Review would not available until August. The Board of Review was set for May 18, 6:30 p.m. in the Frankfort Town Hall.

Appoint Plan Commission Members – Citizen

Brad Anderson appointed Don Gisch and Maureen Manore for three-year terms on the Town Plan Commission. A roll call vote was called for confirmation of the appointment. Richard McDermott – yes; Curt Stine yes; Donna Juleff – yes; Josh Manor – yes.

Town Website Host

Maureen Manore reported that she has not made a lot of progress on the new website but will continue working on as time permits. The current website is still usable for posting information directly on the pages. Documents can't be uploaded.

Town Hotspot Discussion

Curt Stine reported on his findings on researching internet options for the Town Hall. Verizon could provide a hotspot and router. It would be \$300 for the router and \$45.00 a month for the service. Ntec could hook up the fiber optics just outside the building, provide a modem and router. It would be \$100 for the hook-up and \$25.00 a month for the service. The router would be extra. The Board discussed obtaining the router elsewhere.

Motion by Donna Juleff, seconded by Josh Manor, to authorize Curt Stine to coordinate with Ntec to install Wi-Fi and to spend up to \$200 for a router. A roll call vote was called. Richard McDermott – yes; Curt Stine yes; Donna Juleff – yes; Josh Manor – yes; Brad Anderson – yes. Motion carried.

Approve Payment of Bills

Former Chair Bryce Black examined the April bills on April 19th as he was familiar with the expenses and gave his approval. Chair Anderson also examined and approved the payment of the April bills. Motion by Josh Manor, seconded by Donna Juleff, to approve the Chairs' authorization of the payment of bills paid by check 11022 through 11036, totaling \$10,366.65. A roll call vote was held, the results as follows: Richard McDermott – yes; Donna Juleff – yes; Josh Manor – yes. Curt Stine abstained because one of the checks was for his wife and one was for himself.

The next board meeting was scheduled for Tuesday May 11, 2021 at 6:30 p.m. at the Frankfort Town Hall and remotely on Zoom. A tentative Town Board meeting agenda will cover: Town Board Minutes, Financial Report, Citizens' Concerns, Cemetery Maintenance, Report on Other Meetings Attended, Road Reports, Bartender License Issuing Ordinance and Pay Bills.

The Chair adjourned the meeting.

Time 8:26 p.m.

Maureen Manore, Clerk