

July 13, 2021

Town Chair Brad Anderson called the regular Town Board meeting to order at 6:35 p.m. on Tuesday, July 13, 2021. The meeting was held in the Frankfort Town Hall and on Zoom.

Chair Anderson and Board Supervisors Richard McDermott, Donna Juleff, Curt Stine and Josh Manor and Town Clerk Maureen Manore were present in the Town Hall and were signed into the meeting on-line. Plan Commission Chair Don Gisch attended remotely.

The Town's Insurance Agent Steve Berger attended remotely. Also attending remotely were Bryce Black and Richard Bignell.

#### Minutes

The draft minutes from the June 8, 2021, meeting were read. The minutes stood as submitted.

#### Financial Report

Treasurer's report for June was read. The ending balance for June was \$291,079.55. The Board was provided a copy of the June bank statement for verification.

#### Town Insurance Review

Steve Berger went over the Town's insurance policy, pointing out the various areas and amounts of coverage. The Board had no questions and did not make any changes to the policy.

#### Citizens' Concerns

There were no citizen's concerns.

#### Report on Other Meetings Attended

No other meetings were attended.

#### Plan Commission Report – Zoning Ordinance Review Progress/Farmland Preservation Inclusion Guidance

Plan Commission Chair Don Gisch reported on the Plan Commission meeting held on June 16<sup>th</sup>. At that meeting, the Commission decided to work on Zoning Ordinance pages 1-19 for the next meeting. They also discussed what it would take to make the ordinance compliant with the Farmland Preservation program. Gisch said that the Commission wanted direction from the Town Board whether to proceed with inclusion of Farmland Preservation Program language in the Zoning Ordinance.

The Board discussed the program and decided since the Town of Frankfort is a rural community it should be included in the Zoning Ordinance.

#### Cemetery Maintenance Update

The Board read the July report submitted by Debra Fisher. Donation boxes were placed in both cemeteries. The combined amount from flower sales and donation boxes was \$98.57. All the headstones in the Little Plum Cemetery have been treated with D2 with the exception of the temporarily removed ones. One headstone was discovered that had been covered.

#### Review Community ATV/UTV Survey Results

The Board discussed the results of the survey, noting that a majority of the comments called for opening either more routes or all the Town Roads to ATV/UTV traffic.

### ATV/UTV Ordinance – Discuss Revising or Replacing

The Board discussed replacing the current ATV/UTV Ordinance with one that opened all roads unless otherwise posted. A form would also be created that would let citizens request closing or re-opening their roads. Bryce Black suggested having a certain time of year that these forms could be submitted. Richard Bignell suggested removing the seasonal closure and time restrictions. Don Gisch pointed out that some of the gravel roads are being damaged due to ATVs doing donuts. It was decided to look at sample ordinances that opened all roads at the next Board meeting.

### Road Reports

The Board examined the estimates for various road projects received from Chris Bates, Pepin County Highway Commissioner. Motion by Donna Juleff, seconded by Richard McDermott, to get the paving of Porcupine Road on the Pepin County's job list for this year. A voice vote was held and the motion carried with no negative votes.

The other projects will be ranked at the next Board meeting and projects chosen for 2022.

### Town Website Update

The new website has been published, [townoffrankfort.yolasite.com](http://townoffrankfort.yolasite.com). A few of the pages still need to be finished.

### Approve Payment of Bills

Motion by Donna Juleff, seconded by Josh Manor, to approve payment of bills paid by checks 11059 through 11065, totaling \$27,100.82. A vote was held by voice vote and the motion carried with no negative votes. Chair Anderson signed the approval of payment form.

The next board meeting was scheduled for Tuesday August 10, 2021 at 6:30 p.m. at the Frankfort Town Hall and remotely on Zoom. A tentative Town Board meeting agenda will cover: Town Board Minutes, Financial Report, Citizens' Concerns, Cemetery Maintenance, Report on Other Meetings Attended, Plan Commission Report, ATV/UTV Ordinance Amendment, Road Reports, 2022 Road Projects, Highway Access Permit Application, and Pay Bills.

The Chair adjourned the meeting.

Time 7:55 p.m.

Maureen Manore, Clerk